

INFORMATION OF THE SCHOOL RESQUIRED TO BE UPLOADED ON WEBSITE

1. Name of the school with address **N.P. Primary School Ashoka Hotel Kautilaya Marg**  
With Pin code no. **Chanakaya Puri New Delhi-110021**  
(i) E-mail **ask.p@ndmcmil.gov.in**  
(ii) Ph. No. **011-23792978**  
(iii) Fax no. **-NA-**

2. Years of establishment of school: **1974**

3. Is the school recognised: **Yes, DoE & NDMC**

If yes by which Authority

4. List of member of school managing **-NA-**  
Committee with their Address/ tenure and  
Post held:

SL.NO	NAME OF MEMBERS	DESIGNATION	ADDRESS	TENURE	POST HELD

5. Area of School Campus

- (i) In Acres **0.74 Acres**  
(ii) In sq. mtrs. **3000 sq. mtrs.**  
(iii) Built up Area (Sq. mtrs.) **1000 sq. mtrs.**  
(iv) Area of playground in (Sq. mtrs.) **2000 sq. Mtrs.**  
(v) Other facility  
(vi) Swimming pool **-NA-**  
(vii) Indoor game **YES (Activity Room)**  
(viii) Dance rooms **-NA-**  
(ix) Gymnasium **-NA-**  
(x) Music Room **-NA-**  
(xi) Hostels **-NA-**  
(xii) Health and Medical **YES**  
Check up

6. Details of the fee structure

- (i) Pre nursery **No fee charged**  
(ii) Nursery **Free Education from Nry. to XII**  
(iii) I to V **No Fee Charged**  
(iv) VI to VIII **-NA-**

7. Transport facility
- (i) Own Buses -NA-
- (ii) Busses hired on contract basis -NA-
- (iii) Details of transport charge -NA-

8. Details of salary being paid by the school to teaching staff/non -teaching (to be updated time to time)  
Give information about other posts also.

Designation PGT/TGT/ PRT/ COUNSELLOR/ etc.	Scale of pay	Grade pay	% of D.A.	HRA	EPF CONTRIBUTION
T. G. Ts/H.M (Pry./Nry.)	9300-34800	4600/-	As per the norms adopted for Central Govt Employees	30% OF BASIC	N.A.
PRTs	9300-34800	4200/-		30% OF BASIC	N.A.
JUNIOR LIBRARIAN	9300-34800	4200/-		30% OF BASIC	N.A.
LAB ASSISTANT	5200-20200	2400/-		30% OF BASIC	N.A.
PET					

9. Mode of payment of salary
- (i) Name of the bank through which salary is drawing ECS (Different Banks for individuals)
- (ii) Through single cheque transfer advice -NA-
- (iii) Individual cheque -NA-
- (iv) Cash -NA-

10. Library facility
- (i) Size of the library in sq. mtrs. **26.68 Sq. Mtrs**
- (ii) No. of Periodicals **19 Total**
- (iii) No. of Dailies **03 Daily**
- (iv) No. of Reference books class- wise **Nil**
- (v) No. of Magazine **Nil**
- (vi) Others **Story /Education Book 1052**

11. Name of the Grievance/ Redressal Officer With E-mail, Ph. No., Fax No.  
Deputy Education Officer (G) for Primary/Nursery Classes (Room No. 8019) Palika Kendra, New Delhi. E-mail address: [deo-g.education@ndmcmil.gov.in](mailto:deo-g.education@ndmcmil.gov.in)

Contact: 41501353 ó 60 Extn. 2819.

Deputy Education Officer (A) for Middle, Secondary and Sr. Sec. Classes (Room No. 8016, Palika Kendra, New Delhi. E-mail address: [deo-admn.education@ndmcmil.gov.in](mailto:deo-admn.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2816.  
Timings: 3.00 PM to 4.00 PM on working Days.

In case of non-redressal individuals can also approach Director (Education) for all such problems in Room No. 7014. E-mail address: [director.education@ndmcmil.gov.in](mailto:director.education@ndmcmil.gov.in)

Contact: 41501354 ó 60 Extn. 2714.  
Timings: 3.00 PM to 4.00 PM on working Days.

12. Members of Sexual Harassment committee: **Mrs. Geeta Gulati (HOS)**  
**Mrs. Shobha Saitya Yoga Tr.**  
**Mr. Prashant A/Tr. (Hindi)**  
**Ms. Sahiba Taranum A/Tr. (Urdu)**

13. Section wise enrolment of school for the

Current session

Enrolment as on 31.07.2016

Class & No. of Sections (Add more rows if needed for sections)	Enrolment (Gender wise)		Total Enrolment	Subjects in English medium
	M	F		
Nursery A	27	16	43	Maths
Nursery B	-	-	-	-
Total of Nursery	27	16	43	-
I A	07	11	18	Maths
I URDU	05	02	07	-
II A	06	05	11	Maths
II URDU	06	05	11	-
III A	08	04	12	Maths,EVS
III URDU	10	05	15	
IV A	07	07	14	Maths
IV URDU	11	0	11	-
V A	06	08	14	Maths
V URDU	14	02	16	-
Total class I to V	80	49	129	-
Grand Total of Nur. To V	107	65	172	-

14. Academic session period

**From 01/04/2016 to 31/03/2017**

15. Vacation period

**From 11/05/2016 to 30/06/2016 (Summer vact.)**  
**From 8/10/2016 to 10/10/2016 (Autumn break)**  
**From 26/12/2016 to 15/01/2017 (Winter break)**

16. Admission period

**Throughout the year for I TO VIII**

17. Particular of teaching staff (to be updated time to time)

Name & Designation	Employee Code	Permanent/ Regular/ Contract/ Guest faculty etc.	Date Of Appointment	Trained/ Untrained	Teaching Subjects and Total periods assigned in a week.	Responsibility*
<b>Mr.Prashant Singh A/Tr.</b>	<b>306916</b>	<b>Regular</b>	<b>12.11.01</b>	<b>Trained</b>	<b>All Subject</b>	<b>Pay Bill Register In-charge</b>
<b>Mr. Sandeep Maan A/Tr.</b>	<b>314859</b>	<b>Regular</b>	<b>09.03.16</b>	<b>Trained</b>	<b>All Subject</b>	<b>Text Book In-Charge L.R.T</b>
<b>Mr. Suman Kumar Sudhanshu A/Tr.</b>	<b>306921</b>	<b>Regular</b>	<b>12.11.01</b>	<b>Trained</b>	<b>All Subject</b>	<b>Mid Day Meal In-Charge</b>
<b>Mr. Khushi Ram Meena A/Tr.</b>	<b>314858</b>	<b>Regular</b>	<b>10.03.16</b>	<b>Trained</b>	<b>All Subject</b>	<b>Maintains of SC/ST/OBC Record</b>
<b>Ms. Arti Lakra A/Tr.</b>	<b>314587</b>	<b>Regular</b>	<b>09.03.16</b>	<b>Trained</b>	<b>All Subject</b>	<b>Morning Assembly, Ladli Scheme In-charge Examination In-Charge</b>
<b>Ms. Shobha Saitya Yoga Tr.</b>	<b>225137</b>	<b>Regular</b>	<b>05.01.82</b>	<b>Trained</b>	<b>All Subject</b>	<b>Admission &amp; Official work, Timetable, Overall Discipline In-Charge</b>
<b>MS. Sunita Kumari A/Tr.</b>	<b>306975</b>	<b>Regular</b>	<b>12.11.01</b>	<b>Trained</b>	<b>All Subject</b>	<b>Librarian In-Charge</b>
<b>Ms. Veena Handa Nursery Tr.</b>	<b>209181</b>	<b>Regular</b>	<b>11.10.82</b>	<b>Trained</b>	<b>All Subject</b>	<b>Leave Record &amp; Nursery Book In-Charge</b>
<b>Ms. Saba A/Tr.</b>	<b>312005</b>	<b>Contract</b>	<b>02.04.12</b>	<b>Trained</b>	<b>All Subject</b>	<b>Maintenance School Boards &amp; House In-Charge</b>
<b>Ms. Sahiba Tarannum A/tr.</b>	<b>311977</b>	<b>Contract</b>	<b>02.04.12</b>	<b>Trained</b>	<b>All Subject</b>	<b>House In-Charge &amp; Morning Assembly Co-Curricular Activity</b>
<b>Md. Qasim A/Tr.</b>	<b>312746</b>	<b>Contract</b>	<b>15.07.13</b>	<b>Trained</b>	<b>All Subject</b>	<b>Disaster Management</b>

\*= (e.g. Class Tr. , Mid Day Meal I/C, Examination I/C, Admission I/C, Time Table I/C etc.) may mention multiple responsibilities for example Class Teacher and Mid Day Meal I/C.

Other Information

1. Brief about History of school in 100 words

**The school presently is located near Tripura Bhawan, Kautilya Marg, New Delhi. Before the year 1974 it was held in tents at Ashoka Hotel colony opposite to the present building. The new building of the school was constructed in the year 1974. At present school have good infrastructure. Along with Hindi medium (class Ist to Vth). There is also Urdu medium (class Ist to Vth) running in the school. School has one Nursery section where strength has been doubled in current session(2016-17) due to enhanced reputation and hard work of the teacher concerned. In the school premises there is also craft centre for vocational teaching.**

2. Main achievements (Academic, sports, co-curricular etc ) of school in session 2015-16 . (Please include Photos also) -NA-

3. Main achievements (Academic, Sports, Co-Curricular etc ) of school from 1<sup>st</sup> April 2016 to till date. (Please include Photos also) -NA-

4. Information about HM

S. No.	Name	Designation	Employee code	Date of joining present school	Remarks
1.	<b>Mrs.Geeta Gulati</b>	<b>HOS</b>	<b>263608</b>	<b>14.12.2012</b>	<b>-</b>

5. Information about Nearest Police Station

S. No.	Approx. Distance from School	Address of Nearest Police station	Land Line Number
1.	<b>500 m</b>	<b>Chanakaya Puri Police Line Optt side Samrat Hotel</b>	<b>01123012003</b>

6. Information about Rooms

S. No	Room No.	Floor(E.G. G.F = Ground Floor, F.F= First Floor Etc.)	# Utilization (e.g.= Xii-A, Library, Staff Room)	Size Of Room In Meter (L*B*H), e.g. (6.2*5.2*5)	No. Of Windows	No Of Doors	No Of Fans	No. Of Tube Lights	Remarks
1.	1	G.F	OFFICE	6.8x5.7x3.5	07	01	03	05	-
2.	2	G.F	ACTIVITY ROOM	6.8x5.7x3.5	03	02	04	06	-
3.	3	G.F	CLASS ROOM IV	6.8x5.7x3.5	03	02	04	05	-
4.	4	G.F	CLASS ROOM III	6.8x5.7x3.5	03	02	04	04	-
5.	5	G.F	CLASS	6.8x5.7x3.5	03	02	04	04	-

			<b>ROOM II</b>						
6.	6	G.F	CLASS ROOM I	6.8x5.7x3.5	03	02	04	04	-
7.	7	G.F	CLASS ROOM NURSEY	6.8x5.7x3.5	03	02	04	04	-
8.	8	F.F	YOGA ROOM	5.8x4.6x3.5	06	01	02	02	-
9.	9	F.F	CLASS ROOM I URDU	5.8x4.6x3.5	06	02	02	02	-
10.	10	F.F	CLASS ROOM II URDU	5.8x4.6x3.5	06	02	02	02	-
11.	11	F.F.	CLASS ROOM III URDU	5.8x4.6x3.5	06	02	02	02	-
12.	12	F.F	TV ROOM	5.8x4.6x3.5	06	02	02	02	-
13.	13	F.F	STORE	2.8x4.6x3.5	06	02	02	02	-
14.	14	F.F	STAFF ROOM	5.8x4.6x3.5	06	02	02	02	-
15.	15	F.F	STORE ROOM	2.8x4.6x3.5	06	02	02	02	-
16.	16	F.F	LIBRARY	5.8x4.6x3.5	06	02	02	02	-
17.	17	F.F	CLASS ROOM V	5.8x4.6x3.5	06	02	02	02	-
18.	18	F.F	COMPUTER LAB	5.8x4.6x3.5	06	02	02	02	-
19.	19	F.F	CLASS ROOM IV URDU	5.8x4.6x3.5	06	02	02	02	-
20.	20	F.F	CLASS ROOM V URDU	5.8x4.6x3.5	06	02	02	02	-
21.	21	F.F	TAILORING & CRAFT CENTRE	5.8x4.6x3.5	06	02	02	02	-

22.	22	F.F	<b>TAILORING &amp; CRAFT CENTRE</b>	5.8x4.6x3.5	06	02	02	02	-
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# = If room is utilized for class then please mention the medium of the class for example Class XII A , English Medium, V A Hindi Medium and so on.

- Whether the school has facility of Toilet block for Physically Challenged (Yes/No) **NO**
- Whether the school has Ramp for Physically Challenged . (Yes/No) **YES**

#### 7. Information about Toilet Blocks

Toilet Block No.	Floor	Used By Male / Female	Used By Staff/ Students	No. of W. C's	No. of Urinals
<b>04</b>	<b>02</b>	<b>2+2</b>	<b>2+2</b>	<b>10</b>	<b>10</b>

#### 8. Information about Drinking Water Facilities

Total No. of taps	Total No. of functional taps	No. of Water Coolers	No. of RO etc.
<b>07</b>	<b>07</b>	<b>02</b>	<b>Nil</b>

#### 9. Information about various clubs in the school

S. No	Name Of Club/ Houses (e.g. Eco Club)	No. of Club / House members	In-charge Of Club/ Houses	Activities Performed In Club/Houses
<b>1.</b>	<b>Pragati</b>	<b>03</b>	<b>Mrs. Sunita</b>	<b>Recitation Compt.</b>
<b>2.</b>	<b>Unnati</b>	<b>03</b>	<b>Ms. Aarti</b>	<b>Debate Compt.</b>
<b>3.</b>	<b>Vikas</b>	<b>03</b>	<b>Mrs. Saba</b>	<b>Story telling Compt.</b>
<b>4.</b>	<b>Utkarsh</b>	<b>03</b>	<b>Ms. Sahiba</b>	<b>Singing Compt.</b> <b>G.K.</b> <b>Questionnaire Round</b>

#### 10. Important contact numbers

S. No	Designation	Extension Followed by 41501353 To 68	Direct Number
1.	DIR (Edn.)	2714	23360114
2.	Jt. Dir (Edn.)	3009	
3.	DEO (A)	2016	

4.	DEO (G)	2019	
5.	AEO (Mid Day Meal Scheme)	3113	
6.	DD (NSES)		23347296
7.	DD (NSES Gen.)	3901	
8.	SO (Edn.)	2401	
S. No.	Designation	Name	Land Line No.
1.	J. E (Civil)	<b>Mr. Kamlesh</b>	<b>23794825</b>
2.	A.E. (Civil)	<b>Mr. Darvesh</b>	<b>23794825</b>
3.	E.E. (Civil)	<b>Mr. Raj Shekhar</b>	<b>23794825</b>
4.	J. E (Electrical)	<b>Mr. Pandey</b>	<b>24671506</b>
5.	A.E. (Electrical)	<b>Mr. Mahesh Vijay</b>	<b>24671506</b>
6.	E.E. (Electrical)	<b>Mr. Achal Kr.Doovga</b>	<b>24671506</b>
7.	Section Officer (Horticulture)	<b>Mr. Nitin Kumar</b>	
8.	Any Other(J.E. Horticulture)	<b>Mr.Joginder Dabas</b>	<b>9911222454</b>